INDUSTRIAL MANAGEMENT TRIBUNE
Bulletin of Faculty of Industrial Management

Faculty of
Industrial
Management
UNIVERSITI MALAYSIA PAHANG

UMP

Microsoft Project 2016 Training (Basic & Intermediate)

This three-day training (6th Apr - 8th Apr 2016) was conducted by experienced instructors for lecturers who were interested in expanding their knowledge base and technical skills about Microsoft Project. Throughout the training, lecturers were given 'hands-on' experience going through the functions of the software including creating a project, assigning multiple resources for each task, costing as well as resolving scheduling and resource conflicts. Apart from that, lecturers were also taught about how to keep the projects on track, on time and within the budget by using the project tracking functions in Microsoft Project.

The inputs from this training would help to improve lecturers' teaching delivery for various academic courses offered including Project Planning & Control, Project Management Tools, Final Year Project I & II, Industrial Training and Industrial Training Report. Besides, lecturers could also apply the Microsoft Project knowledge and skills in their research and consultation projects.